



Cover Supervisor

Person Specification

	Essential	Desirable	Assessed
Skills and Abilities	<ul style="list-style-type: none"> • Ability to relate to children and young people • Good interpersonal skills • Ability to use initiative • Excellent written and verbal communication skills • Ability to work unsupervised • Ability to work as part of a team • Ability to resolve conflict and respond to difficult situations 		<ul style="list-style-type: none"> • Application Form • Interview • References
Knowledge and Experience	<ul style="list-style-type: none"> • Experience and proven ability to use a variety of computer applications • Recent experience of working within the education sector 	<ul style="list-style-type: none"> • Experience of working within a secondary school environment 	<ul style="list-style-type: none"> • Application Form • Interview • References
Qualifications and Training	<ul style="list-style-type: none"> • A minimum of 5 GCSEs (Grade A-C) or equivalent including English and Maths • A willingness to undertake any relevant training 	<ul style="list-style-type: none"> • Knowledge of education priorities or further training in education or working with young people • Delivering group work 	<ul style="list-style-type: none"> • Interview • Application form
Personal Qualities	<ul style="list-style-type: none"> • Effective team player • Hardworking, confident and able to represent the school at all levels. • Commitment to equal opportunities and social inclusion • Suitable to work with young people and committed to ensuring safeguarding as a priority. • Commitment to own professional development 		<ul style="list-style-type: none"> • Application Form • Interview • References • DBS Check